

UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA

RACHEL MARIE WHITTED  
(#1212277), aka Ralph Whitted,

Plaintiff

v.

NORTHERN NEVADA DEPARTMENT OF  
CORRECTIONS, *et al.*,

Defendants

Case No. 3:21-cv-00106-MMD-WGC

**ORDER**

**I. DISCUSSION**

On March 1, 2021, Plaintiff, an inmate in the custody of the Nevada Department of Corrections (“NDOC”), submitted a civil rights complaint under 42 U.S.C. § 1983 and filed an application to proceed *in forma pauperis*. (ECF Nos. 1-1, 1). Plaintiff’s application to proceed *in forma pauperis* is incomplete.

Under 28 U.S.C. § 1915(a)(2) and Local Rule LSR 1-2, an inmate seeking to begin a civil action in this Court may apply to proceed *in forma pauperis* in order to file the civil action without prepaying the full \$402 filing fee. To apply for *in forma pauperis* status, the inmate must submit all three of the following documents to the Court:

(1) a completed **Application to Proceed in Forma Pauperis for Inmate**, this Court’s approved form (i.e. pages 1 through 3 with the inmate’s two signatures on page 3),

(2) a **Financial Certificate** properly signed by both the inmate and a prison or jail official (i.e. page 4 of this Court’s approved form), and

(3) a copy of the **inmate’s prison or jail trust fund account statement for the previous six-month period**.

Plaintiff has not submitted a properly signed Financial Certificate on this Court’s approved form Accordingly, the Court denies Plaintiff’s application to proceed *in forma pauperis* (ECF No. 1) without prejudice because the application is incomplete. The Court

1 will grant Plaintiff a **one-time extension** to file a fully complete application to proceed *in*  
 2 *forma pauperis* containing all three of the required documents. Plaintiff will file a fully  
 3 complete application to proceed *in forma pauperis* on or before **May 3, 2021**. Absent  
 4 unusual circumstances, the Court will not grant any further extensions of time. If Plaintiff  
 5 does not file a fully complete application to proceed *in forma pauperis* with all three  
 6 required documents on or before **May 3, 2021**, this case will be subject to dismissal  
 7 without prejudice for Plaintiff to file a new case with the Court when Plaintiff is able to  
 8 acquire all three of the documents needed to file a fully complete application to proceed  
 9 *in forma pauperis* or pays the full \$402 filing fee.

10 A dismissal without prejudice means Plaintiff does not give up the right to refile the  
 11 case with the Court, under a new case number, when Plaintiff has all three documents  
 12 needed to submit with the application to proceed *in forma pauperis*. Alternatively, Plaintiff  
 13 may choose not to file an application to proceed *in forma pauperis* and instead pay the  
 14 full filing fee of \$402 on or before **May 3, 2021** to proceed with this case.

15 The Court will retain Plaintiff's civil rights complaint (ECF No. 1-1), but the Court  
 16 will not file the complaint unless and until Plaintiff timely files a fully complete application  
 17 to proceed *in forma pauperis* with all three documents or pays the full \$402 filing fee.

## 18 **II. CONCLUSION**

19 For the foregoing reasons, IT IS ORDERED that Plaintiff's application to proceed  
 20 *in forma pauperis* (ECF No. 1) is denied without prejudice to file a new fully complete  
 21 application to proceed *in forma pauperis* with all three documents.

22 IT IS FURTHER ORDERED that the Clerk of the Court will send Plaintiff the  
 23 approved form application to proceed *in forma pauperis* by an inmate, as well as the  
 24 document entitled information and instructions for filing an *in forma pauperis* application.

25 IT IS FURTHER ORDERED that on or before **May 3, 2021**, Plaintiff will either pay  
 26 the full \$402 filing fee for a civil action (which includes the \$350 filing fee and the \$52  
 27 administrative fee) or file with the Court:

28 (1) a completed **Application to Proceed in Forma Pauperis for Inmate** on this

1 Court's approved form (i.e. pages 1 through 3 of the form with the inmate's two  
2 signatures on page 3),

3 (2) a **Financial Certificate** properly signed by both the inmate and a prison or jail  
4 official (i.e. page 4 of this Court's approved form), and

5 (3) a copy of the **inmate's prison or jail trust fund account statement for the**  
6 **previous six-month period.**

7 IT IS FURTHER ORDERED that, if Plaintiff does not file a fully complete  
8 application to proceed *in forma pauperis* with all three documents or pay the full \$402  
9 filing fee for a civil action on or before **May 3, 2021**, this case will be subject to dismissal  
10 without prejudice for Plaintiff to refile the case with the Court, under a new case number,  
11 when Plaintiff has all three documents needed to file a complete application to proceed  
12 *in forma pauperis* or pays the the full \$402 filing fee.

13 IT IS FURTHER ORDERED that the Clerk of the Court will retain the complaint  
14 (ECF No.1-1) but will not file it at this time.

15 DATED: March 4, 2021

16 William G. Cobb  
17 UNITED STATES MAGISTRATE JUDGE  
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